





# Frequently Asked Questions (FAQ) - ONLINE participation

## 1. General Information

### Q: Where and when will the event take place?

**A:** The **AU-EU Business Forum 2025** (AEBF) is a high-level business forum held alongside the AU–EU Summit. The Forum is hybrid. This means that it can be attended onsite in Luanda Angola, or online via the Forum dedicated platform. It will take place on Monday, 24 November 2025, with dedicated private sector activities on 25 November 2025.

Both Online and onsite participants will be able to **follow all main sessions live through the official virtual platform**. Access details will be sent to confirmed participants.

#### Q: What is the theme of the conference?

**A:** The overall theme of the forum is "Accelerating Sustainable Investment for Shared Prosperity". Find the full agenda <a href="https://example.com/here.">here.</a>

### Q: Who can attend the Forum?

**A:** The AU-EU Business Forum 2025 **online attendance** is open to **all interested** participants. To attend, you must complete the **online registration** and receive a **confirmation email** from the organising committee. Access to the event's platform, livestreaming and networking features will be granted only to **confirmed participants.** For further information about registration, please go to the next section "Registration and Fees".

## 2. Registration & Fees

#### Q: How do I register?

**A:** You can register for the **AU-EU Business Forum** by clicking <u>here</u>. Registration is subject to a **vetting process**.

#### Steps to register:

- 1. Click on the registration link above or in your invitation email.
- 2. Complete the form (selecting **online** participation) and submit it.
- 3. You will receive an email confirming that your registration has been received and is **under review** by the organisers.

⚠ Please note: Submitting the registration form does not guarantee participation. Please do not make any arrangements until you have received a confirmation email from the organisers.









4. Your registration will be reviewed, and you will receive a **final confirmation email** if you are approved.

If you need assistance, kindly email support@eu-africabusinessforum.eu.

#### Q: Is there a registration fee?

**A:** The online attendance to this event is free of charge.

### Q: When will I receive the access link?

**A:** Your personal access link to benefit from all the platform's features will be sent **as soon as** your registration has been confirmed.

## 3. Programme & Sessions

#### Q: Which sessions will be available online?

A: All high-level sessions, plenary panels, and sectoral sessions will be livestreamed on Day

1. On day 2, it is dependent on the side events' organisers wishes.

The agenda is available **here**.

## Q: Will the online agenda follow the onsite schedule?

**A:** Yes, the online programme follows the official onsite agenda. Session times will be displayed in **Angola time (GMT+1)**.

#### Q: What languages will be available online?

**A:** The main language is **English**, with **simultaneous interpretation** into **French**, **Portuguese**, and **Arabic** available through the virtual platform.

#### Q: Will the content be available after the event?

**A:** Yes. The livestreamed sessions will be **recorded and accessible on-demand**, via a dedicated button on the platform, for up to 3 months after the Forum.

## 4. Networking

**Q:** Can I network with other participants even if I am attending the event online? And how can I do so?









**A:** Yes you can! On the platform, there is a button called "Participants" where you can consult the full list of people attending the Forum, onsite or online. You can connect with them, chat, organise video calls and you can filter the list to find your best matching profiles based on your interests.

**Q:** When the networking will take place?

A: Connecting, chatting or calling your peers online is possible at all time.

But as of 2 weeks before the Forum, the scheduling of 1 to 1 meetings will be activated. This will allow you to organise meetings with your peers by directly booking a timeslot suitable for both of you in your calendars.

As online participant, you will be able to do so with other online participants only, in a virtual meeting room. These meetings are intended to take place a few days before and during the Forum.

#### 5. Technicalities

Q: Which platform will be used for the online Forum?

**A:** The event is takeing place on a **dedicated virtual event platform** (Swapcard) accessible via any standard web browser — no software installation is required.

## Q: What are the technical requirements?

A:

- A computer or tablet with a stable internet
- An updated browser
- Headphones or earphones for the best experience

### Q: Will I be able to interact with speakers and other participants?

**A:** Yes. The platform offers **live chat and Q&A functions**, **polls**, and **virtual networking areas** to connect with other attendees.

## 5. Support & Assistance

#### Q: What should I do if I experience technical issues?

**A**: A dedicated technical support team will be available before and during the Forum. You can contact the Help Desk via the live support chat on the platform or by emailing **support@eu-africabusinessforum.eu**.









# 6. Data & Privacy

Q: How will my data be used?

**A:** Your data will be processed strictly for event management in line with applicable data-protection rules. Full notices will be on the registration platform.